

## **Admin and Finance Committee Meeting**

**December 18, 2024, 4:00 pm**

48 Golden Gate Avenue, San Francisco, CA

### **Meeting Minutes**

**DRAFT\***

**\*Minutes subject to change, and not official until approved by the Board/Committee**

#### Attendees:

- Brennan Foley, Patricia Tu

#### TLCBD Staff:

- Kate Robinson, TLCBD Staff
- Frank Turbeville, TLCBD Staff
- Nicole Pate, TLCBD Staff

#### 1. **Welcome and Call to Order**

The meeting came to order at 4:00 pm.

#### 2. Nicole Presented:

Open Enrollment  
Cyber Security  
Workplace Violence prevention  
Strategic Planning

Questions and discussion centered on workplace violence plans and how they were modeled after reviewing St. Anthony's plans. Questions were asked about our plans around earthquakes and tsunamis especially around the parks.

#### 3. Frank Presented:

October 31, 2024, Statement of Activity and Statement of Position

#### 4. Action: Discussion and Vote on September 18, 2024, Admin and Finance Committee Meeting Minutes

#### 5. The meeting adjourned at 4:50 p.m.