



Policy & Voice Committee Meeting Minutes

APRIL 12TH, 2023
512 ELLIS ST, SF CA 94102

FINAL

ATTENDEES

- Adrianna Tan; Committee Chair
- Naomi Maisel; Committee Vice Chair
- Kate Robinson
- Esan Looper
- Cyntia Salazar
- John Mello
- Abigail Blue
- Justin Bautista
- Nafy Flatley
- Susie Mckinnon

AGENDA

Agenda Item	Owner	Start	Dur.
1. Welcome & Call to Order	Esan/ Adrianna	12pm	5m
2. Community Building: Introductions <u>Goal:</u> Opportunity to get familiar with the full committee including Board Members, TLCBD Staff, and additional Committee Members	Esan/ Adrianna	12:05 pm	20m
3. Presentation & Discussion: Review Policy & Voice Committee Charter <u>Goal:</u> Ensure everyone is aware of roles and responsibilities along with tasks of the Committee; provide space for questions and feedback	Cyntia/ Naomi	12:25 pm	15m
4. Discussion: Topics for future meetings <u>Goal:</u> Collect feedback from the committee on potential topics for future Committee Meetings, including standing monthly topics, what would be considered quarterly topics, etc.	Helen/ Adrianna	12:40 pm	15m
5. Information Sharing: Comment, Announcements, Appreciations and Future Items <u>Goal:</u> Members of the public share general comments on items not on agenda. Committee members share relevant announcements and suggest potential future Board agenda items.	Esan/ Adrianna	12:55 pm	5m



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1. WELCOME AND CALL TO ORDER

- Meeting called into action at 12:05pm
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2. COMMUNITY BUILDING & INTRODUCTIONS

- Introductions by all committee members.
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3. PRESENTATION & DISCUSSION: REVIEW POLICY & VOICE COMMITTEE CHARTER

Committee Roles

- TLCBD Staff will create and share agenda
 - TLCBD Staff will take minutes
 - TLCBD Staff will be responsible for lunch
 - Board's key role is to RSVP
 - Committee Chair: Adrianna Tan
 - Will approve, modify agenda as needed
 - Vice Chair: Naomi Maisel
 - Naomi will be copied on everything, if Adrianna is absent from a meeting, Naomi will lead committee meeting
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- Kate explained the reason behind the changes to the subcommittees.
 - Esan explained a bottom up approach for this committee
 - Naomi asked what the purpose of the committee is – action or share out?
 - Kate intentionally only invited staff and board members for the initial meeting, to discuss clear purpose, goals, and roles. In the future we want to be intentional and invite other community members to join the conversation.
 - Justin asked for clarification on when this committee meets. Kate shared that this committee meets monthly on the second Wednesday of the month. Lunch will be provided by TLCBD.
 - Esan and Kate went over the TLCBD flow chart and explained vacancies and recently filled positions.

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4. DISCUSSION: TOPICS FOR FUTURE MEETINGS

- Keep topics central to what we would like to bring to the table.
- Purpose of this committee is to guide TLCBD staff on decision making, etc. more like a working group/taskforce.
- Susie mentioned that there's a lot of information going on within the subcommittees, it would be helpful to know what's going on on all committees to see where's overlap. Still believes that it might be hard to grasp all information.
- Kate shared the sense of urgency of the Mid Market Association in regards to the whole foods temporarily closing and how that can affect our community.
- Kate shared what would make this group successful; ultimately it should give our staff the backing they need to move forward. The goal is to find spaces where this committee supports TLCBD staff to uplift community voice.
- Cyntia shared that she would feel successful by creating a space within the committee where staff can bring difficult topics to the group and have discussions to then later be applied to the programs, etc
- Susie shared the new press release that Mayor Breed and if that's something of interest to the group and if directly impacts TLCBD
- Esan would feel successful if the committee knows the direction we are going and identifies the one thing every member of the committee feels connected to, and has a purpose.
- Esan is questioning if the space is right for this meeting. Would we have enough space for future meetings?
- Naomi shared La Cocina Marketplace could be a possible meeting space. Esan shared that The Healing Well could also be a potential meeting space.
- Nafi shared that if everyone works together we will create change.
- John shared how subcommittees will attend other subcommittee meetings to share out important info and bring information back to other Committees for continuity.

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4. DISCUSSION: TOPICS FOR FUTURE MEETINGS (CONT.)

- Kate shared that this could be a space where we can share events, activations and communications. A space where we can share and create TLCBD's identity. A space to share and create power for small businesses and community members to voice their needs.
- Esan shared that the more knowledgeable we are we will be able to create a network of support and be able to affect change in the neighborhood.
- Abigail shared the possibility of creating a monthly board brief to share out.
- Types of meetings for this committee:
 - Information & updates of programs
 - Approval and support for staff
 - How to share info about the neighborhood
- What are some key takeaways from this committee to bring to the full board to affect change?

5. INFORMATION SHARING: COMMENT, ANNOUNCEMENTS, APPRECIATIONS AND FUTURE ITEMS

- Naomi asked about Mayor Breed and D5 Supervisor's personal battle and how that affects Tenderloin Business Coalition (TBC) and the neighborhood.
- Susie asked if we will go back to TL Talks

ACTION ITEMS

- Board members to bring hard/difficult topics happening in the neighborhood
- Esan to check with Kate about cadence of meeting logistics (notes, agenda, etc)
- Esan to update Policy & Voice Committee
- If anyone has cost effective lunch ideas, please share!
- Naomi to ask La Cocina Marketplace entrepreneurs of possibly catering these meetings in the future