

Operations & Stewardship Committee Meeting

Wednesday, April 3rd, 2024, 12:00 pm

48 Golden Gate Avenue, San Francisco, CA

Meeting Minutes

DRAFT\*

\*Minutes subject to change, and not official until approved by Board Committee

Present:

**Committee Board Members**

- Isabel Manchester, Chair, Ops & Stewardship Committee, Property Owner Seat (The Phoenix Hotel)
- Cindy Ramesh, Property Owner Seat (Hilton Hotel)
- Shelby Weidemann, Property Owner Seat Representative (UC College Of Law)
- Gordon Leung - Property Owner Seat Representative (TNDC)

**Other Board Members**

- N/A

**TLCBD Staff**

- JaLil Turner, TLCBD Staff
- John Mello, TLCBD Staff
- Eric Rozell, TLCBD Staff
- Enrique Ovando, TLCBD Staff
- Phoet Tak, TLCBD Staff
- Curtis Wong, TLCBD Staff

**Absent:**

- N/A

**Guest(s)**

- N/A

**1. Call to Order, Welcome**

The meeting was called to order at 12:04 PM

**2. Approve Last Meeting Minutes**

Isabel made a motion, Cindy and Shelby second the motion. Cindy called to amend the date to be changed from 3/7/24 to 3/6/24 - approved.

**3. Program Spotlight: Focus on Large Projects and/or Challenges**

- **Camera's** - Approval was given at the last board meeting to allow updates to camera's which includes use of A.I software. The software will allow for tags to be applied to make the search more specific. Currently experiencing a technical issue with funding we were waiting on, 1.4 million. The money will be used to update camera's in need. Weather is

impacting camera sites. Footage requests have doubled in comparison to this time last year.

#### 4. Program / Department Updates: Safe, Parks, and Clean

- **Safe** recently hired a few new staff, has a few more staff going through the hiring process now. SP has been short staffed and is requesting support from all staff available to support the team wherever possible. Safe Passage continues to support community events and the amount of events is drastically increasing. Safe Passage began supporting the monthly walk & roll to school which allows community bonding by way of walking school buses. Richard Maloney (long time Corner Captain) was recently promoted to SP training coordinator, Richard has really embraced the role of training.
- **Parks** recently held a open house forum for Boeddeker park, this served as an opportunity for TLCBD, YMCA and SF Rec & Park to collaborate and provide new rules and expectations for park goers, it was a good turn out which was followed up by getting the back of Boeddeker park cleared out. Unfortunately the space only remained clear a few days before being reoccupied.
  - Cindy suggests constant contact with DMAC to ensure the back of the park stays cleared. The congestion at the back exit is a hazard should people need to exit there for an emergency.
- **Clean** recently hired for the 4 vacant spots that were on the clean team (2 pressure washers, 2 pan & broom), currently searching for clean team 2 supervisor, interviews are already taking place. Recently applied for a grant which may cover the costs of the new truck needed. New truck is needed as one truck (which contains the pressure washer) is currently non-functional.

#### 5. Next Meeting: Select Spotlight Topic & Draft Next Meeting Agenda

- 311 update from Kate regarding SFPW hearing.

#### 6. Information Sharing

- No additional information shared.

#### 7. Adjournment

The meeting was adjourned at 1:00 PM

Next Operations & Stewardship Committee Meeting  
Wednesday, May 1st, 12:00 pm | 48 Ellis Street