

Policy and Voice Committee Meeting  
May 8th, 2024, 12:00 pm  
48 Golden Gate Ave, San Francisco, CA  
Meeting Minutes  
**DRAFT\***

Minutes subject to change, and not official until approved by the committee

Present:

**Policy & Voice Committee**

- Naomi Maisel, Chair, Policy & Voice Committee, Business Owner Seat, La Cocina Municipal Marketplace
- Diana Pang, Property Owner Seat, CCDC
- Gregory Johnson, Resident Seat
- Justin Bautista, Resident Seat, 800 Block Geary & Tilted Brim

**TLCBD Staff**

- Enrique Ovando, TLCBD Staff
- Cyntia Salazar, TLCBD Staff
- Esan Looper, TLCBD Staff

**Members of the public**

N/A

Absent:

- Nafy Flatley, Vice Chair, Business Owner Seat, Teranga

## 1. Welcome & Call to Order

- Meeting called into action at 12:06 pm by N.Maisel

## 2. Approve minutes

- Meeting minutes from March 13th, 2024
- Motion: To approve the minutes from February
  - Moved by G. Johnson
  - Seconded by D. Pang
  - Abstained: J. Bautista
  - Passed: YES, Unanimously passed by committee members.

## 3. Spotlight on Clean Operations

- E. Ovando reviewed the current expansion of TLCBD Clean Operations through the grant received by DPW and further explained the proposed expansion of clean operations including a swing shift and a janitorial team.
- J. Bautista gave a few observations on the new expanded area as a resident. J. Bautista mentioned that a few areas on the current clean operations may not need as much resources as others.
- E. Looper mentioned the weekly coordination of stewards and CBD's through DEM to see where the need is in the neighborhood. C. Salazar also mentioned the internal coordination happening among the Policy & Voice team to best support current projects, events & activations.
- E. Ovando shared how TLCBD is working internally on holding the Safe Passage Route with this new clean team expansion.
- D. Pang inquired about the expansion of Clean Team and how is TLCBD managing the rapid grow of it. E. Ovando shared the integration of new platforms for training such as Cornerstone to provide ease of training and hiring folks for the expansion.
- G. Johnson inquired about how power washing will expand in the current area. E.Ovando mentioned that TLCBD is acquiring new power washing trucks to fulfill the need, also Clean Operations II will increase pan & broom operations in the area to free up more folks to be able to power wash.

## 4. Program/Department Updates:

- C.Salazar shared upcoming events related to the mini-grant program for the month of May. TLCBD website with an events calendar was displayed for committee members to see upcoming events. It was announced that the next cycle of RFP 225 mini-grants will open again in the summer for the 2025 fiscal year. Committee members were asked to be grading panelists for the upcoming mini-grant cycle.
- N. Maisel and D.Pang shared the excitement to see the events come to fruition and discussed a few different ways to involve local businesses. D. Pang asked how TLCBD was able to manage street closures without disrupting adjacent businesses. C.Salazar shared the extensive engagement and involvement with local residents and businesses was the

success of the street closures. It was shared that grantees were required to partner with local small businesses to vitalize the areas activated.

**[Action Item: C.Salazar to share out the current event list from Mini-grants]**

5. Next Meeting: Select spotlight Topic & Draft Next Meeting Agenda

- Group discussed the spotlight for the next agenda meeting; committee members would like to revisit the Clean Team Operations and get an update on data collected and current status of the additional teams.

**[Action Item: C.Salazar to send out a doodle to reschedule June committee meeting]**

6. Information Sharing: Comment, Announcements, Appreciations and Future Items

- Group shared general updates and announcements.

7. Meeting Adjourned

- Meeting adjourned at 1:04pm

Next Policy & Voice Committee Meeting

Wednesday, June 12th, 12:00 pm\* | 48 Golden gate Ave

Meeting date and time subject to change for June's meeting. Committee members decided to reschedule due to lack of quorum for June 12th, 2024