

Board of Directors
Operations & Stewardship Committee Meeting
March 6th, 2024, 12:00 pm
48 Golden Gate Avenue, San Francisco, CA
Meeting Minutes
DRAFT*

*Minutes subject to change, and not official until approved by the Board/Committee

Present:

- Isabel Manchester, Chair, Ops & Stewardship Committee, Property Owner Seat (The Phoenix Hotel)
- Cindy Ramesh, Property Owner Seat, Hilton
- Shelby Weidemann, Property Owner Seat (UC Law San Francisco)

TLCBD Staff:

- Kate Robinson, TLCBD Staff
- Enrique Ovando, TLCBD Staff
- John Mello, TLCBD Staff
- ERic Rozell, TLCBD Staff
- Phoeut Tak, TLCBD Staff
- JaLil Turner, TLCBD Staff
- Curtis Wong, TLCBD Staff

Absent:

- Gordon Leung, Property Owner Seat (Tenderloin Neighborhood Development Corp, TNDC)

Guests:

- Susie McKinnon, Property Owner Representative (Cova Hotel)

1. Welcome and Call to Order

The meeting was called to order at 12:04 pm.

- There was a request to move Agenda item #3 Spotlight to go after item #4 Program/Department Update

2. Approve Minutes

Board Committee Members reviewed February Meeting Minutes.

- Motion to amend date from March 7th to February 7th to approve minutes

Motioned by: C. Ramesh

Seconded by: S. Weidemann

Abstained by: none

Passed: yes

3. Program / Department Updates:

- Parks

Hired 1 new Park Captain and have been hosting screenings to acquire additional Park Captains candidates. Sirch (Park Manager) Is coming along at fair speed in his process to oversee the daily operations of the parks. New vests have been assigned to Park Captains, this is to distinguish the difference between Safe Passage Corner Captains and Park Captains. New extreme climate equipment (tents) has been ordered and is on its way to us for use. 1 of our 3 parks has already received the new tent which has made a drastic difference in coverage for captains during inclement weather days. Parks is preparing for their quarterly training which is scheduled to take place the last week of March, the training will be park specific and will have a day of training dedicated to each park space.

C.Ramesh: suggested having DMAC to clear the back gate at Boeddeker Park. The blockage is a hazard should people need to exit there for an emergency

- Safe

Hired 2 new corner captains to help with the morning shift; 2 more are undergoing the hiring process; still need an additional 2-3 corner captains due to program support requests outside of normal shift hours; the hiring of captains have slowed down; have been continuing to provide support for other community events; will be supporting "walk & roll to school", which will start at SPark at 7:30 AM with a potential Mayor visit on 3/7/2024; working on fundraising opportunities during Spring Soiree; considering a new hybrid team to support Clean Team work; reviewing signage and awareness to promote dog owners to clean up after their dogs, which will be posted in buildings with a possible installation of poop bag dispensers; and Richard was promoted to Training Coordinator to support the training and development of staff.

- Cameras

The Executive Board Committee voted during the February meeting to approve to receive funding to installation/replace old cameras with new ones that have AI capabilities; the Executive Board Committee also voted to approve to make changes to the Usage Policy to allow 3rd party vendors to provide assistance with workload and exporting footage during late evening and weekend after-hours; currently experiencing technical issue with funding release worth \$1.4 million for 2-years; the heavy rain weather is impacting camera servers and sites; and footage requests doubled from last year.

- Clean

Hired 4 new people needed, 2 pressure washers and 2 pan and broom team members; currently searching to fill Clean Team 2 Supervisor role; looking to get a new truck and replacement pressure washer, possibly a used 2021 Ford F-150, which replace the broken truck and we applied for a grant to cover the cost.

4. Spotlight: Clean Program - Update on DPW Grant process, 311 Update

- Kate Update

K. Robinson: We have been in conversations with DPW about 311's and currently trying to work through improved partnership and communication; DPW's Commission held a hearing and Kate attended to learn and listen; TLCBD will continue to meet with 311 leaders and DPW operations to stay informed on what's being done; ultimate goal is to get mayoral level support focused on cleaning; next meeting will include a coordinated budget proposal; there was a suggestion to pause on the vote to remove the 311 pilot program from TLCBD's workload until more details are uncovered; and there was a suggestion to invite DPW's Director, Carla, to a future Ops & Stewardship Committee meeting to discuss further as we continue to progress with discussions.

5. Next Meeting: Select Spotlight Topic & Draft Next Agenda Meeting

- Each department will give a regular update as we attempt to get Carla from 311 to attend.

6. Information Sharing: Comment, Announcement, Appreciations and Future Items

- Nothing was shared or stated

The meeting was adjourned at 1:00 pm.

Next Board of Directors Operation & Stewardship Committee Meeting
April 3rd, 2024, 12:00 pm | 48 Golden Gate Avenue, San Francisco, CA