



Meeting of the Executive Committee
 Wednesday October 19, 5:00pm-6:30pm
 Zoom Meeting ID 843 2726 1629
 (email info@tlcbd.org or call 415-292-4812 for password)

Agenda Item	Owner	Start	Dur.
1. Welcome	Mike	5:00pm	5m
2. Update: Executive Director Report <u>Goal:</u> High level program updates, special projects, and things coming down the pipeline	Kate	5:05pm	20m
3. Update: Clean Program Update <u>Goal:</u> Kate presents Clean Updates including feedback from Ad Hoc Committee <ul style="list-style-type: none"> Preparation: Review September Clean Team Report and 311 Dashboard. 	Kate	5:25pm	10m
4. Action: Board of Trustees <u>Goal:</u> Discuss the option of amending bylaws to restrict membership to past Board members and past Staff members (with specific criteria). Prepare for final list of members to vote at November Board Mtg <ul style="list-style-type: none"> Preparation: Review Board of Trustee Bylaws 	Mike	5:35pm	15m
5. Update: Funders' Forum Update <u>Goal:</u> Jennifer Kiss to report on Funders' Forum and next steps <ul style="list-style-type: none"> Preparation: Review E-booklet that was presented to funders 	Jennifer	5:50pm	10m
6. Presentation: Small Business Marketing Campaign <u>Goal:</u> Lorraine will present <ul style="list-style-type: none"> Preparation: Review marketing campaign overview 	Lorraine	6:00pm	10m
7. Action: Approve Remote Meetings in November <u>Goal:</u> Approve Zoom Board and Committee Meetings for the month of October as authorized by AB 361, which allows continued virtual meetings as long as there is a state-proclaimed state of emergency. <ul style="list-style-type: none"> Preparation: Prepare for hybrid Board meeting in November 	Mike	6:10pm	2m
8. Action: Approve Minutes of Previous Meetings <u>Goal:</u> Review and approve minutes of the September Executive Committee meeting. <ul style="list-style-type: none"> Preparation: Review September Minutes. 	Mike	6:12pm	2m
9. Discussion: Board Retreat topic ideas <u>Goal:</u> For Board members to brainstorm key focus areas for the January Board Retreat	Adama	6:14pm	10m
10. Information Sharing: Comment, Announcements and Future Items <u>Goal:</u> Members of the public share general comments on items not on agenda. Committee members share relevant announcements and suggest potential future Board agenda items.	Mike	6:24pm	6m