



**Meeting of the Executive Committee**  
**Wednesday, November 17, 5:00pm-6:25pm**  
**Zoom Meeting ID 848 8072 2974**  
 (email [info@tlcbd.org](mailto:info@tlcbd.org) or call 415-292-4812 for password)

<b>Agenda Item</b>	<b>Owner</b>	<b>Start</b>	<b>Duration</b>
<b>1. Welcome</b>	Michael	5:00pm	5m
<b>2. Discussion: Communications Updates</b> <u>Goal:</u> Executive Committee questions about monthly updates. <ul style="list-style-type: none"> <li><b>Preparation:</b> Review Monthly Communications Update.</li> </ul>	Simon & Elise	5:05pm	5m
<b>3. Update: Clean Program Update</b> <u>Goal:</u> Executive Director presents monthly update with committee member questions and discussion of Clean Program.	Simon	5:10pm	5m
<b>4. Update: Safety &amp; Advocacy Update</b> <u>Goal:</u> Review ongoing concerns about safety issues in the neighborhood and discuss proposed TLCBD response.	Michael, Simon & Christy	5:15pm	10m
<b>5. Discussion: Board Engagement and Retreat</b> <u>Goal:</u> Discuss strategic plan and how the Board can support the TLCBD's plan to restructure the organization and its programs – including planning for 2022 Staff and Board Retreat.	Michael & Simon	5:25pm	45m
<b>6. Action: Approve Application for Line of Credit</b> <u>Goal:</u> Review and approve proposal to apply for a line of credit with the Bank of San Francisco. Line of credit will allow TLCBD to address low cash flow experienced every November and December due to regular annual Assessment payment schedule. <ul style="list-style-type: none"> <li><b>Preparation:</b> Review Proposed Motion and Memo.</li> </ul>	Adam & Simon	6:10pm	5m
<b>7. Action: Approve Minutes of Previous Meetings</b> <u>Goal:</u> Review and approve minutes of the October meeting of the Executive Committee. <ul style="list-style-type: none"> <li><b>Preparation:</b> Review Draft October Minutes.</li> </ul>	Aashish	6:15pm	5m
<b>8. Information Sharing: Comment, Announcements and Future Items</b> <u>Goal:</u> Members of the public share general comments on items not on agenda. Committee members share relevant announcements and suggest potential future Board agenda items.	Michael	6:20pm	5m