Meeting of the Executive Committee
Wednesday, May 18, 5:00pm-6:30pm
Zoom Meeting ID 852 0027 8427
(email info@tlcbd.org or call 415-292-4812 for password)

Agenda Item	Owner	Start	Dur.
1. Welcome & Update on Executive Director	Simon / Mikel	5:00pm	10m
2. Discussion: Communications Updates Goal: Committee questions about monthly updates. • Preparation: Review Monthly Communications Update.	Simon / Mike	5:10pm	10m
3. Update: Clean Program Update Goal: Simon presents monthly update on TLCBD Clean Program with committee questions. • Preparation: Review April Clean Team Report and 311 Dashboard.	Christy/ Simon	5:20pm	10m
4. Information Sharing: C & K Audit Presentation Goal: Review the financial audit to better understand needed systems for financial tracking for TLCBD • **Preparation**: Review Siggy's email with reports sent on 5/15	August / Kimberly / Siggy	5:30pm	45m
5. Action: Approve Remote Meetings in June **Goal:** Approve Zoom Board and Committee Meetings for the month of June as authorized by AB 361, which allows continued virtual meetings as long as there is a state-proclaimed state of emergency. • Preparation: Review DRAFT Proposed Motion.	Simon / Mike	6:15pm	5m
6. Action: Approve Minutes of Previous Meetings Goal: Review and approve minutes of the April meeting of the Executive Committee. • Preparation: Review April Minutes.	Aashish	6:20pm	5m
7. Information Sharing: Comment, Announcements and Future Items Goal: Members of the public share general comments on items not on agenda. Committee members share relevant announcements and suggest potential future Board agenda items.	Simon / Mike	6:25pm	5m