



**Special Meeting of the Full Board**  
**Monday March 27, 5:00pm-6:30pm**  
**TLCBD Office, 512 Ellis Street, San Francisco, CA**

1624 Vista St, Oakland, CA 94602

<https://us02web.zoom.us/j/84599656499?pwd=MitQbXpaWUpqcNNUeXVMTIBKcnUxZz09>

Email [info@tlcbd.org](mailto:info@tlcbd.org) or call (415) 292-4812 for passcode

Agenda Item	Owner	Start	Dur.
1. Welcome & Call to Order	Kate/ Mike	5:00pm	5m
2. Update: Executive Director Report <u>Goal:</u> High level program updates, special projects, and things coming down the pipeline	Kate	5:05pm	20m
3. Discussion & Action: Assessment Increase, Budget Forecast Update <u>Goal:</u> Discuss the appropriate assessment increase, followed by approval by Board	Siggy/ Adam	5:20pm	15m
4. Presentation: Committee Charter <u>Goal:</u> Review new Committee Structure & Charter  <ul style="list-style-type: none"> <li>● <b>Preparation:</b> Review Committee Charter</li> </ul>	Kate	5:40pm	20m
5. Action: President names Committee Chairs and Vice Chairs <u>Goal:</u> President to name Committee Chairs & Vice Chairs	Mike	6:00pm	5m
6. Discussion & Action: Board Size <u>Goal:</u> Conversation on reducing the Board Size to 13, followed by approval by Board	Kate/ Mike	6:05pm	10m
7. Discussion & Action: Extending Michael Vuong's Board Membership One Year <u>Goal:</u> Conversation on extending Michael Vuong's Board Membership One Year, followed by approval by Board	Kate	6:15pm	5m
8. Action: Approve Minutes of Previous Meetings <u>Goal:</u> Review and approve minutes of the November & Special February Board meeting  <ul style="list-style-type: none"> <li>● <b>Preparation:</b> Review Draft Minutes from November &amp; Special February</li> </ul>	Adama	6:20pm	5m
9. Information Sharing: Comment, Announcements and Future Items <u>Goal:</u> Members of the public share general comments on items not on agenda. Committee members share relevant announcements and suggest potential future Board agenda items.	Mike	6:25pm	5m