

Executive Committee Meeting
March 15th, 2023, 5:00 pm
512 Ellis Street, San Francisco, CA
Meeting Minutes
FINAL/APPROVED 4/26

Present:

Executive Committee

- Soha Abdou, Chair Neighborhood Pride, Property Owner Seat (Chinatown Community Development Center)
- Rhiannon Bailard, Vice President, Property Owner Seat (UC Hastings Law)
- Isabel Manchester, Chair, Clean Committee, Property Owner Seat (The Phoenix Hotel)
- Susie McKinnon, Chair Inviting Space Committee, Property Owner Seat (Cova Hotel)
- Jeff Pace, Co-Chair Audit Committee, Property Owner Seat (St. Anthony's Foundation)
- Adam Tetenbaum, Treasurer & Co-Chair Audit Committee, Property Owner Seat (Olympic Residential Group)

TLCBD Staff

- Kate Robinson, TLCBD Staff
- Greg Moore, TLCBD Staff
- Siggie Bang, TLCBD Staff
- Alicia Seleska, TLCBD Staff

Absent:

- Adama Bryant, Secretary, Resident Seat
- Naomi Maisel, Chair Economic Opportunity Committee, Business Owner Seat (La Cocina Municipal Marketplace)
- Mike Vuong, President & Chair of Safe Committee, Business Owner Seat (Boys & Girls Clubs of SF)

1. Call to Order. Welcome

The meeting came to order at 5:04 pm.

2. Update: Executive Director Report

K. Robinson gave updates on:

- Clean Team and Block By Block—the Board voted to bring the Clean Team in-house and the organization is contracting with Urban Place Consulting to help develop the relationship between her and Block By Block.
- Park and Clean Funding—funding has always come in last minute; there's never been a set funding source. Will likely be provided for one more year through OEWD or another City source. Will keep building out private-public funding for the future.

An analysis showed spending close to \$600,000.00 over the budget. An RFP will be sent out by DPW and TLCBD will respond. There might also be add-backs.

3. Presentation: Finance Forecast Update

S. Bang presented a slide deck on the FY23 Forecast and called it a realignment of going back to the fundamentals.

A. Tetenbaum: Why is the Camera budget lower?

S. Bang: It's due to reallocation and forecasting higher funding.

J. Pace: Has the timeframe of collections from the City lengthened or shrunk?

S. Bang: It has lengthened.

J. Pace: Will payroll still be made in April and December before the assessment comes in?

S. Bang: Yes, payroll will not be an issue.

K. Robinson: The CPI was just released, and will affect assessment increase.

4. Presentation: Committee Charter

K. Robinson presented a document on the roles and responsibilities of the board members and officers, and 3 new proposed committees and staff leads who would support.

J. Pace: Will quorum be an issue with committees?

K. Robinson: Possibly.

A. Tetenbaum: Will committee schedules be fixed?

K. Robinson: Yes.

5. Conversation: Board & Committee Restructure

K. Robinson shared that she and M. Vuong are considering decreasing the board size to 13 and presented a working spreadsheet of who will be leaving, which seats will be reduced, etc..

J. Pace recommended making the breakdown more like an infographic before presenting it to the Board.

6. Action: Approve Minutes of Previous Meetings

MOTION: Review and approve draft minutes of the November 16th meeting of the Executive Committee.

Moved by: A Tetenbaum

Seconded by: R. Bailard

Abstained: none

Passed: yes

MOTION: Review and approve draft minutes of the December 21st meeting of the Executive Committee.

Moved by: A. Tetenbaum

Seconded by: R. Bailard

Abstained: J. Pace

Passed: yes

MOTION: Review and approve draft minutes of the February 15th meeting of the Executive Committee.

Moved by: A. Tetenbaum

Seconded by: J. Pace

Abstained: R. Bailard

Passed: yes

7. Information Sharing: Comment, Announcements and Future Items

The meeting was adjourned at 6:33 pm.

Next Executive Committee Meeting
Wednesday, April 19th, 5:00 pm | 512 Ellis Street