

**Executive Committee Meeting**  
**June 21st, 2023, 5:00 pm**  
512 Ellis Street, San Francisco, CA  
**Meeting Minutes**  
**FINAL/APPROVED 9/20**

**Present:**

**Executive Committee**

- Isabel Manchester, Chair–Operations & Stewardship Committee, Property Owner Seat (The Phoenix Hotel)
- Adrianna Tan, Chair–Policy & Voice Committee, Resident Seat
- Adam Tetenbaum, Treasurer & Chair–Administration & Finance Committee, Property Owner Seat (Olympic Residential Group)
- Mike Vuong, President, Business Owner Seat (Boys & Girls Clubs of SF)

**TLCBD Staff**

- Esan Looper, TLCBD Staff
- Greg Moore, TLCBD Staff
- Alicia Seleska, TLCBD Staff

**Absent:**

- Rhiannon Bailard, Vice President, Property Owner Seat (UC College of the Law)
- Naomi Maisel, Vice Chair–Policy & Voice Committee, Business Owner Seat (La Cocina Municipal Marketplace)
- Jeff Pace, Vice Chair–Administration & Finance Committee, Property Owner Seat (St. Anthony's Foundation)
- Cindy Ramesh, Vice Chair–Operations & Stewardship Committee, Property Owner Seat (Hilton)

**1. Call to Order. Welcome**

M. Vuong called the meeting to order at 5:05 pm.

**2. Action: Approve Minutes of Previous Meetings**

This item was held to the next meeting due to lack of quorum.

**3. Presentation: FY23 Budget Review and FY24 Budget**

- The organization will end a couple \$100k behind budget because of some delays in payments. One of the biggest financial considerations was incorporating the Clean Team (there was a one-time cost that was not expected). We plan to be cautious as we move into FY24. Still expecting to add 2 Deputy Directors as they will be valuable additions, and break even next year. Really looking to increase fundraising capacity and utilize the focus on the Tenderloin.

**4. Closed Session: Personnel Discussions**

- This is a new process this year to just review the Executive Director. The plan is to have it lead to review of other positions in coming years.

The committee members then discussed the process and performance evaluation results.

**5. Information Sharing: Comment, Announcements and Future Items**

The meeting was adjourned at 5:49 pm.

**Next Executive Committee Meeting**  
**Wednesday, August 16th, 5:00 pm | 512 Ellis Street**