

Full Board Special Meeting
February 15th, 2023, 5:00 pm
Virtual Meeting
Meeting Minutes
FINAL/APPROVED 3/27

Present:

Full Board

- Mike Vuong, President & Chair of Safe Committee, Business Owner Seat (Boys & Girls Clubs of SF)
- Jeff Pace, Co-Chair Audit Committee, Property Owner Seat (St. Anthony's Foundation)
- Susie McKinnon, Chair Inviting Space Committee, Property Owner Seat (Cova Hotel)
- Justin Bautista, Resident Seat
- Leigh Chang, Property Owner Seat, L37 Partners
- Cindy Ramesh, Property Owner Seat, Hilton
- Adrianna Tan, Resident Seat
- Soha Abdou, Chair Neighborhood Pride, Property Owner Seat (Chinatown Community Development Center)
- Isabel Manchester, Chair, Clean Committee, Property Owner Seat (The Phoenix Hotel)
- Nafy Flatley, Business Owner Seat, Teranga
- Adam Tetenbaum, Treasurer & Co-Chair Audit Committee, Property Owner Seat (Olympic Residential Group)
- Jennifer Kiss, Ad Hoc Seat (R&D Foundation)

TLCBD Staff

- Kate Robinson, TLCBD Staff
- Greg Moore, TLCBD Staff
- Siggie Bang, TLCBD Staff
- Esan Looper, TLCBD Staff
- Cyntia Salazar, TLCBD Staff
- Alicia Seleska, TLCBD Staff

Absent:

- Bushra Alabsi, Business Owner Seat, Cross Cultural Center
- Adama Bryant, Secretary, Resident Seat
- Naomi Maisel, Chair Economic Opportunity Committee, Business Owner Seat (La Cocina Municipal Marketplace)
- Rhiannon Bailard, Vice President, Property Owner Seat (UC Hastings Law)

1. **Call to Order. Welcome**

M. Vuong called the meeting to order at 5:13pm

2. **Presentation: Clean Team Operation Scenarios**

- Reviewed slideshow led by S. Bang. Slideshow is updated with slightly new information along with recommendations.
- K. Robinson: We have other operational programs in Corner Captains/Safe Passage and Park Captain Programs. Bringing the Clean Team in-house allows for cohesion, uniform identity and operations, etc. TLCBD is working with Urban Place Consulting to ensure we have a very supportive transition. Goal is for an amicable transition to begin July 1, 2023.

3. **Discussion: TLCBD Board to discuss the Clean Team Budget/Operation Scenarios and Urban Place Consulting Proposal**

- S. McKinnon: Besides the financial analysis, what was the program analysis? On the budget comparison page, it shows an in-house subtotal of \$956,492, what is that?
 - S. Bang: Using the same plan in-house that was used by Block by Block. Sub-total includes salary, supplies, etc, and takes out the pass-through dollars we would normally pay Block by Block.
- J. Pace: Does the move in-house assume salaries will stay the same?
 - K. Robinson: Yes with the possibility of slight increase, and we have better benefits and such. S. Bang has added it to the projected costs.
- J. Pace: Do we anticipate a cost for ending the contract?
 - S. Bang: That will be part of a potential next step and can be used from the "One-Time Costs" line seen in the Slideshow
- C. Ramesh: Do we have a strong enough connection/outreach if we lose Clean Team members? Can we find/recruit Clean Team members when needed?
 - K. Robinson: We have a lot of faith in John Mello's ability and would work with him on recruitment. At the same time, we are consistently recruiting for other operational positions, like Park Captains and Corner Captains. We'll also lean on our relationship with Urban Place Consulting, SOMAWest CBD/NextStreet, others as needed.

4. **Action: Vote on the Clean Team Operation**

MOTION: To move the Clean Team in-house.

Moved by: M. Vuong

Seconded by: J. Bautista

Passed: yes (unanimously)

Mike adjourned the meeting at 5:40pm.

Next Full Board Meeting

Monday March 27th, 2023 @ 5pm | Projected to be in-person, location TBD