

Operations & Stewardship Committee Meeting

October 4th, 2023, 12:00 pm

512 Ellis Street, San Francisco, CA

Meeting Minutes

DRAFT*

*Minutes subject to change, and not official until approved by Board Committee

Present:

Committee Board Members

- Isabel Manchester, Chair, Ops & Stewardship Committee, Property Owner Seat (The Phoenix Hotel)
- Cindy Ramesh, Property Owner Seat (Hilton Hotel)
- Shelby Weidemann, Property Owner Seat Representative (UC College Of Law)
- Gordon Leung - Property Owner Seat Representative (TNDC)

Other Board Members

- N/A

TLCBD Staff

- JaLil Turner, TLCBD Staff
- John Mello, TLCBD Staff
- Eric Rozell, TLCBD Staff
- Enrique Ovando, TLCBD Staff

Absent:

- N/A

Guest(s)

- Susie Mckinnon - Cova Hotel

1. Call to Order, Welcome

The meeting was called to order at 12:05 PM

2. Approve Last Meeting Minutes

- There was a motion to approve September Minutes as is
- I.Manchester motioned to approve the September Minutes as is. S.Weidemann seconded. The vote was unanimous to approve the September Minutes

3. Program Spotlight: Focus on Large Projects and/or Challenges

- **Clean**
- September 2023 focus was on the Clean Team.
- Clean processed 1178 SF 311 tickets
- Adding staff to get to original headcount numbers
- Worked with JFO to bring attention to the 600 block of Ellis
- Applied for the DPW RFP for Tenderloin Clean Proposal

- Working with Safe Passage (additional cleaning) for Phoenix Day Oct. 15, 2023
- Enrique - TLCBD is in conversation with DPW for 311 funding that is overdo.
- Clean is applying for a grant of \$2.4mil from DPW. With a new start time of 5am in the morning and expanded service zone. 2 year grant and option to reapply for an additional 2 years afterwards. Would require extending services outside the Tenderloin.
- Isabel - how does the earlier shift in morning impact Clean?
- John - wouldn't be a problem.
- Enrique - They're asking if the grant requires an additional team or is the current team okay.
- Cindy - with us having the structure in place it would be a benefit.
- John - the program already mirrors what is required in the grant. It's almost identical. May require some minor logistic changes.
- Enrique - explained Kate is exploring state level changes to have a line item for cleaning.
- Enrique - Recommended speaking about the legislative approach at the next Board Meeting to discuss further. Group discussion on possible need to split Clean Team off of current CBD boundaries to ensure we are honoring tax assessment requirements.

4. Program / Department Updates:

- **Parks**
 - Jalil - Parks are working with low staff and they're on a staffing freeze in wait for additional funding from Rec & Park. Would like to hire a manager.
 - Enrique - where can we seek additional funding to continue the program and how can we ensure we are being funded in a timely manner.
 - Jalil - Rec & Parks have 245 sites to oversee. Resulting in late/overdo responses from Park Rangers. The situation is causing issues with the park security and safety.
 - Isabel - How's staff morale?
 - Jalil - Staff are feeling it. They're frustrated with job insecurity and program uncertainty.
- **Safe Passage**
 - Eric - Safe Programs is stable for the time being and looking to hire more staff when the hiring freeze is lifted.
 - Safe has seen an increase in community event support requests and we have been supporting those that have been made. Working to ensure support is available for all requests on the weekends and evenings. With short staff program is working to make sure captains don't burn out.
 - Cindy - requesting an ambassador program to be extended to their area during conferences and events. Would be happy to even have Corner Captains at the intersections near Hilton when conferences are in town.
 - Cindy and Eric will be in conversation to determine whether staff is available at conferences in the area Hilton is located.

5. Next Meeting: Select Spotlight Topic & Draft Next Meeting Agenda

- The Parks Team will be the spotlight for the month of November
- Requests from Board Members to brainstorm and discuss issues/solutions to get them assistance on the huge caseload they continue to be faced with.

6. Information Sharing

- No additional information shared.

7. Adjournment

The meeting was adjourned at 1:04 PM

Next Operations & Stewardship Committee Meeting
Wednesday, November 1st, 12:00 pm | 512 Ellis Street